



Group Finance



Assistant Manager

- ☑ To oversee and supervise the entire spectrum of accounting functions, including financial reporting, audit, taxation, and special projects
- ☑ Minimum 5 years of relevant work experience, preferably with audit and shared services experience
- ☑ Qualification: Degree in Finance/ Accounting/ Professional Qualification

Group Business Intelligence



Assistant Manager

- ☑ To carry out end-to-end data management activities including data collection from various sources, data storage, perform data analysis and transform the data into meaningful information to support strategic planning, decision making and policy intervention processes
- ☑ Minimum 5 years of work experience, ideally in analytical or research position
- ☑ Qualification: Degree/ Master's in Economics or any related fields



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Group Communications & Public Relations



Manager

- ☑ Take the lead in planning and executing internal and external communications strategies and media management to achieve the desired outcomes in line with the Group's objectives
- ☑ Plan, develop and proofread written material, e.g. speeches, statements, reports, articles, press release, website content, marketing collaterals for the Group and its subsidiaries
- ☑ To assist the Head of Department in ensuring all department deliverables are carried out efficiently and effectively to meet KPIs
- ☑ Minimum 8 years of relevant work experience
- ☑ Qualification: Degree in Communications, Journalism, Marketing, Social Sciences, Public Relations or related fields

Group Research, Development & Policy



Manager, Research

- ☑ Responsible for the research planning for the department's core projects: the My National Skill Registry (MyNSR) and Critical Occupations List (MyCOL)
- ☑ More than 5 years of work experience
- ☑ Qualification: Degree/ Master's in Economics



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Group Research, Development & Policy



Assistant Manager, Research

- ☑ To manage research and non-research-based activities
- ☑ To identify successful examples of labour market research and reporting from different countries and drawing lessons on policy reform to support:
 - Critical Occupations List (MyCOL)
 - My National Skill Registry (MyNSR)
 - Talent issues (youth unemployment, gender wage gap etc.)
- ☑ Minimum 5 years of work experience
- ☑ Qualification: Degree/ Master's in any related fields (Economics, Statistics) with specialisation in labour market research

Assistant Manager, My National Skill Registry (MyNSR)

- ☑ Active involvement in the development of My National Skills Registry (MyNSR)
- ☑ Support the development of the annual Critical Occupations List (MyCOL) reports
- ☑ Support data analysis process as needed
- ☑ Support new and ad-hoc research projects
- ☑ Minimum 5 years of work experience
- ☑ Qualification: Degree/ Master's in Economics/ Statistics or related fields plus research experience



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Malaysian Professional Talent

Assistant Manager, Women Programmes

- ☑ To develop and implement initiatives related to Women Agenda, including Career Comeback Programme, as well as other women talent-centric initiatives with a focus on improving women's participation rate in the Malaysian workforce
- ☑ Minimum 8 years of work experience in programme management, especially those with exposure in employee engagement or business partner
- ☑ Qualification: Degree in any field

Senior Executive, Women Programmes

- ☑ To assist the Programme Manager on day-to-day operations, including planning, engagements, organising and implementation of activities
- ☑ Minimum 2- 3 years of work experience in policy development/ HR/ business management or any relevant fields, especially related to project management
- ☑ Qualification: Degree in any field



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Malaysian Professional Talent

Assistant Manager, Work-Life Practices (WLPs) & Life At Work Awards (LAWA)

- ☑ To manage the Flexible Work Arrangements (FWAs) tax facilitation and support the development of WLPs/FWAs publications, and LAWA
- ☑ To manage reports for various stakeholders - internal and external and day-to-day operations of engagements, events, and workshops
- ☑ Minimum 5 years of related work experience
- ☑ Qualification: Degree in any field



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Malaysian Global Talent



Senior Executive, Returning Expert Programme (REP)

- ☑ To supervise the day-to-day operation of the REP and other facilitations for Malaysian diaspora to ensure timescales and requirements are met
- ☑ Minimum 3 years of work experience, ideally in project management or relevant fields
- ☑ Qualification: Degree in any related field

Senior Executive, Engagement & Facilitation

- ☑ To assist with portal development, data management, engagement, and project management
- ☑ Minimum 3 years of solid technical background, preferably in the field of computer science with understanding or hands-on experience in software development and web technologies
- ☑ Qualification: Degree in any field



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Malaysia Global Talent Advisory Group (MyLead)



Assistant Manager

- ☑ To assist with the development of MyLead partnerships, outreach and event management, and strategic support as required
- ☑ Minimum 4-5 years of work experience in multi-stakeholder partnership management, project management and/or new business/project development
- ☑ Qualification: Degree in Business, Communications, Marketing, Social Sciences, Economics, or related fields

Senior Executive

- ☑ To assist with increasing visibility of MyLead initiative, building participation in the department's outreach and engagement activities, and overall project management
- ☑ Minimum 2-3 years of work experience in multi-stakeholder partnership management, project management and/ or new business/ project development
- ☑ Qualification: Degree in Business, Communications, Marketing, Social Sciences, Economics, or related fields



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MYNext Talent Solution and Analytics Platform



Sales Manager

- ☑ Responsible for the go-to-sales strategy for the department's core set of products, with a focus on driving growth and revenue across our key strategic markets
- ☑ Minimum 7 years of experience in sales
- ☑ Qualification: Degree in Business, Marketing, Communications, or related fields

Assistant Sales Manager

- ☑ To assist the Sales Manager on the go-to-sales strategy for our core set of products, with a focus on driving growth and revenue across our key strategic markets
- ☑ Minimum 5 years of experience in sales
- ☑ Qualification: Degree in Business, Marketing, Communications, or related fields



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MYNext Talent Solution and Analytics Platform



Sales Development Representative

- ☑ To assist the Sales Manager and Assistant Sales Manager on the go-to-sales strategy for MYNext products, with a focus on driving growth and revenue across our key strategic markets
- ☑ Minimum 2-3 years of sales experience, with a history of exceeding lead targets
- ☑ Qualification: Degree or at least 5 years of relevant work experience



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Graduate & Emerging Talent

Senior Executive

- ☑ To support the programme manager and business unit on day-to-day planning, operation and project execution. Work under supervision to provide accountability focusing on project implementation and deliverables
- ☑ Minimum 2-3 years of work experience, ideally in programme and project management/ risk management/ strategic planning/ stakeholder management
- ☑ Qualification: Degree in any related field



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Nurturing Graduate Programme

Executive

- ☑ Graduates will be employed on a contract basis for two (2) years where they will be equipped with the necessary knowledge, skills and exposure to working life
- ☑ Graduates will be placed in various departments within TalentCorp Group of Companies
- ☑ This programme is for Fresh Graduates (unemployed within one year upon graduation) from all disciplines
- ☑ Qualification: Diploma/ Degree in any discipline



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